



## CENTRAL ADMINISTRATION

**Dr. Karen Gagliardi**  
*Interim Superintendent*

**Dr. Tracy Norman**  
*Acting Assistant Superintendent for Instruction*

**Kenneth J. Crowley**  
*Interim Assistant Superintendent for Human Resources*

**Joseph Spatola**  
*Interim Assistant Superintendent for Pupil Personnel Services*

**Joy Myke**  
*Business Administrator*

POLICY #1222 (Exhibit A)

### Notice and Confidentiality Agreement

The Lakeland Central School District recognizes the important contribution that volunteers make to the educational and social environment in the schools of the District and to the students' educational experience. Volunteers must; however, be aware of the important privacy rights afforded to students by law and regulation, and agree to respect such rights to the extent required by such law and regulation. Therefore, every individual who volunteers in the schools of the District must agree to respect the privacy rights of students by not disclosing to any individual and not discussing with other individuals, including family members, information regarding a specific student or students, including, but not limited to:

- a student's progress in school (good grades, bad grades in a course or even on a test);
- a student's involvement in any incident in school or at a school activity (e.g., disciplinary, accident);
- a student's status as a student with a disability;
- a student's health or other problems, including whether or not the student takes medication or requires treatment;
- testing modifications given to a student;
- any document, record or writing relating to a student or students.

I am over the age of 18 and have read the above information. I understand the conditions set forth above and will be bound by its terms. I further understand the importance of these conditions and that my failure to comply with these conditions may result in the district being unable to use my services as a volunteer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

November, 2011  
Revised: March 15, 2018